

**OFFICE OF THE ATTORNEY GENERAL  
Procurement Policy Compliance and Monitoring Board**

**SPECIAL MEETING MINUTES**

**Wednesday, June 17, 2020**

The Procurement Policy and Compliance Monitoring Board met in a special session On **June 17, 2020 via conference call**

Karla Schreiber, Chairperson called the meeting to order at 10:08 am.

**ROLL CALL**

**Board members present (3):**

Springfield: Pam Blackorby, present  
Tad Huskey, present  
Lisa Kaigh, present

Chicago: Karla Schreiber, present  
Jessica O’Leary, absent

Other staff: Eileen Baumstark-Pratt, Acting SPO  
Kathy Leiser

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**Old Business**

There was no old business at this meeting.

**New Business**

**Vehicle Purchase for Investigations**

Eileen Baumstark-Pratt, Acting SPO, stated Office Services is seeking to purchase two vehicles from Morrow Brothers Ford., who have two (2) Ford Police Interceptor vehicle available. The CMS master contract has expired, however, Morrow Brothers will provide us the vehicles at the same cost that was offered when the contract was in effect.

A contact is being executed with Morrow Brothers for the amount of \$57,020.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase.

No comments were received.

### **Water Management Program (Springfield)**

Eileen Baumstark-Pratt, Acting SPO, stated that the Illinois Capitol Complex developed the Water Management Program in 2019. Our office has agreed to follow the terms of this program. The office responsibilities will include regular maintenance as required to our independent water heater to ensure the safety and quality of the water used at the 500 South Second street building. This will also include the regular water testing for water borne containments.

The Chief Engineer and Office Services reached out to secure pricing on these services. Two vendors responded, Global Water Technology, Inc and Bric Partnership, LLC. Global Water Technology provided the lowest cost, \$28,687.00 for a three (3) year contract. The water management program includes flow diagrams, hazard analysis, planning documents, validation criteria, validation and verification schedule and quarterly legionella testing.

A contract for 3 years is being executed with Global Water Technology in the amount of \$28,687.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase.

No comments were received.

### **Symantec Anti-Spam**

Eileen Baumstark-Pratt, Acting SPO, stated the Chief Technology Officer has submitted a request for maintenance renewal our Symantec Endpoint Protection Suite Tier 3 Maintenance for fiscal Year 2021. The office currently has Symantec Protection Suite Enterprise Edition which includes all of our Windows computers and Macintosh computers. The Symantec Protection Suite Enterprise Edition incorporates Antivirus, Spyware, Firewall, Intrusion Prevention Device and Application controls for our desktops, laptops, servers, mail servers and gateways.

Office Services will secure this maintenance renewal through CDW-G, under CMS Master Contract #CMS5842920 (NIGP Code: 208-90).

A purchase order is being executed with CDW-G, in the amount of \$17,136.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase.

No comments were received.

### **Digital and Cable Services**

Eileen Baumstark-Pratt, Acting SPO, stated Office Services has submitted a request to renew the digital cable services used at our four (4) locations the AG's residence, Springfield, 500 S. 2<sup>nd</sup> Street, Springfield, 3000 Montvale Drive, Springfield and 100 W. Randolph, Chicago.

The office currently has utilized Comcast services for the last several years. These services are utilized by several bureaus office wide. The cost for the services for all four locations is \$5,081.40 annually.

A purchase order is being executed with Comcast in the amount of \$5,081.40.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase.

No comments were received.

**Public Comments**

There were no public comments at this meeting.

**Adjournment:**

There being no further business to come before the PPCMB Board, Pam Blackorby moved and Tad Huskey seconded that the meeting adjourn.

The motion carried by the following voice vote.

**Yeas:** Lisa Kaigh, Pam Blackorby and Karla Schreiber

The meeting adjourned at 10:15 am.