

**OFFICE OF THE ILLINOIS ATTORNEY GENERAL**  
Procurement Policy Compliance and Monitoring Board  
**Special PPCMB Board Meeting Minutes**

**Friday, June 9, 2023**

\*\* Began Recording\*\*

Karla Schreiber, Chairperson, called the meeting to order at 10:01 a.m, and made a prefatory statement that the regularly scheduled meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

**Roll Call**

*Board Members Springfield:*

Tad Huskey- Present via phone  
Lisa Kaigh – Present in Springfield office  
Pam Blackorby – Absent

*Board Members Chicago:*

Karla Schreiber – Present via telephone

*Non-Board Members Chicago:*

Kathy Tedesco- Present via telephone  
Eileen Baumstark-Pratt- Present via telephone

A quorum of the PPCMB was in attendance.

**Review of meeting minutes from May 31, 2023 Special Meeting**

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Board's special meeting, held on May 31, 2023. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Tad Huskey so moved and Lisa Kaigh seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, tad Huskey and Lisa Kaigh. The motion to approve the minutes passed unanimously.

**Old Business**

There was no Old Business to come before the Board.

**New Business**

**Agenda item 1: FY2024 Adobe Pro License Subscription**

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer had submitted a request to purchase/renew license and Creative Cloud Enterprise subscriptions and licenses.

A contract will be entered into with SHI via a NASPO Cloud Solutions contract for the sum of \$103,018.11.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

**Agenda item 2: FY2024 Pacer**

Eileen Baumstark-Pratt, Acting SPO stated that Library Services has requested that we continue our Intergovernmental Agreement with PACER Service Center.

A purchase order with PACER will be executed in the amount of \$150,000.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

**Agenda item 3: FY2024 General Office Supplies**

Eileen Baumstark-Pratt, Acting SPO stated that Office Services is seeking to secure funding to purchase general office supplies statewide. An IFB posting was placed on the Illinois Bid Buy Procurement Bulletin.

A purchase order with Runco will be executed in the amount of \$106,587.85.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

**Public Comments**

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Tad Huskey so moved and Lisa Kaigh seconded the motion.

A roll call vote of the Board was taken to adjourn the meeting, and “yes” votes were received from Karla Schreiber, Tad Huskey and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 10:09 a.m.

\*Recording ended\*\*