

**OFFICE OF THE ILLINOIS ATTORNEY GENERAL**

Procurement Policy Compliance and Monitoring Board

**PPCMB Board Special Meeting Minutes**

**Monday, December 30, 2024**

**\*\* Began Recording\*\***

Karla Schreiber, Chairperson, called the meeting to order at 10:01 a.m. and made a prefatory statement that the meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

**Roll Call**

*Board Members Springfield:*

Tad Huskey- Present via Springfield Office  
Lisa Kaigh – Present via Springfield Office  
Pam Blackorby – Absent

*Board Members Chicago:*

Karla Schreiber – Present via phone  
Matt Rogina- Absent

*Non-Board Members Chicago:*

Kathy Tedesco- Present via Chicago Office  
Eileen Pratt- Present via phone

A quorum of the PPCMB was in attendance.

**Review of special meeting minutes from December 18, 2024**

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the meeting, held on December 18, 2024. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of these meetings be approved as presented. Lisa Kaigh so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Lisa Kaigh and Tad Huskey. The motion to approve the minutes passed unanimously.

## **Old Business**

There was no Old Business to come before the Board today.

## **New Business**

### **Agenda item 1: FY25 Purchase of MetricStream System and Services**

Eileen Pratt, PO stated that the Chief Information Security Officer, has submitted a request to renew MetricStream (GRC) Governance, Risk, and Vendor Risk Management System and Services through DELL.

These services will include professional services to ensure a seamless and efficient reimplementation, enabling us the Office to continue to meet the highest standard of cyber security compliance and operation excellence.

Implementing the MetricStream GRC system, with the support of professional services, is a strategic move that will significantly enhance our organization's IT and Cyber Compliance, Policy, Risk, and Vendor Risk Management capabilities. This implementation will streamline our compliance and risk management processes and highlight the agency's commitment to cybersecurity compliance.

Office Services will purchase MetricStream Governance, Risk, Compliance System (GRC) and Services through DELL from the MHEC Contract MHEC-04152022 for a cost of \$139,325.26. The term for this renewal is January 31, 2025 through January 30, 2026.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

## **Public Comments**

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Tad Huskey so moved and Lisa Kaigh seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 10:06 a.m.

\*Recording ended\*\*