ANNUAL RENEWAL FILING INFO.

RENEWAL DUE DATE: 120 days after Franchisor’s fiscal year end date.

RENEWAL FILING FEE: $100 payable to State of Illinois or Illinois Attorney General.

REQUIRED HARDCOPY FORMS: Form A with certification
Form D
Form F
Forms B and C (only if revisions have occurred)

*See: https://illinoisattorneygeneral.gov/consumers/franchise_forms.html

ISSUANCE DATE: The date on which your filing was finalized and sent out for the registration/renewal process. The Issuance Date must be the same on the following documents:

  FTC Cover Page
  Page 2 of Form A (the certification page)
  Form F (Consent of Accountant)
  Receipt pages

FRANCHISE DISCLOSURE DOCUMENT: Flash Drive submission of FDDs is acceptable. No CD-ROMS submissions please. Flash Drive must contain blackline and clean FDD. NO EMAIL SUBMISSIONS WHATSOEVER.

FINANCIAL ASSURANCE REQUIREMENT: For removal of a Financial Assurance requirement, request consideration of removal within the body of your correspondence submitted with your filing.

WHERE TO SEND: Office of the Illinois Attorney General
500 South 2nd Street
Springfield, IL. 62701
ATTN: Franchise Bureau