** Began Recording**

Karla Schreiber, Chairperson, called the Special meeting to order at 11:00 a.m. She noted that due to the ongoing threat to public health posed by the Covid-19 pandemic, and the fact that the Office of the Governor continues to issue executive orders and proclamations relating to the pandemic, the meeting was being conducted telephonically pursuant to Section 7(e) of the Open Meetings Act, which authorizes a public meeting to be conducted by audio conference under circumstances involving a disaster, where a determination has been made by the head of the public body that an in-person meeting is not practical or prudent. She further noted that two PPCMB members – Pam Blackorby and Tad Huskey – were physically present in conference room #214, located on the 2nd floor of the Attorney General’s offices at 500 South Second Street, Springfield, Illinois, and that this is the Springfield conference room routinely used for PPCMB meetings.

**Roll Call**

**Board Members Springfield:**

Pam Blackorby – Present  
Tad Huskey - Present  
Lisa Kaigh – Absent

**Board Members Chicago:**

Karla Schreiber – Present  
Jessica O’Leary – Present

**Non-Board Members Chicago:**

Eileen Baumstark-Pratt-Present  
Kathy Tedesco-Present

A quorum of the PPCMB was in attendance.

**Review of meeting minutes from October 20, 2021 and October 25, 2021.**

Karla Schreiber asked if the Board members had any comments or corrections concerning the minutes for either meeting. No comments or corrections were received from the Board members. Karla Schreiber asked for a motion to approve the minutes of these meetings as presented. Pam
Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey, Pam Blackorby and Jessica O’Leary. The motion to approve the minutes of the PPCMB meetings held on October 20 and October 25, 2021 passed unanimously.

**Old Business**

There was no Old Business to come before the Board.

**New Business**

**Amendment to Dell Master Contract**

Acting SPO Eileen Baumstark Pratt, stated that a request had been made to amend the OAG’s master contract with Dell to increase the amount payable in order to facilitate various hardware and accessory purchases.

A contract amendment will be executed with Dell, increasing the total amount payable under the Dell Master Contract to $4,200,000.00.

Karla Schreiber asked if the Board members had any comments or questions regarding the documentation provided in support this amendment to the Dell Master Contract. No comments or questions were forthcoming from the Board.

**FY2022 R-4 Contract Renewal**

Acting SPO Eileen Baumstark Pratt stated that a request was made to renew a contract with R-4 for offsite records storage and related costs. This contract will be for 5 additional years.

A contract will be executed with R-4 in the amount of $1,612,548.00.

Karla Schreiber asked if the Board had any comments or questions regarding the documentation provided to support this purchase. No comments or questions were forthcoming from the Board.

**Public Comments**

Karla Schreiber asked if any members of the public were present telephonically or in person who wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board was taken to adjourn the meeting, and “yes” votes were received from Karla Schreiber, Tad Huskey, Pam Blackorby and Jessica O’Leary. The motion to adjourn passed unanimously.

The meeting was adjourned at 11:08 a.m

**Recording ended**