



Sexual Assault Nurse Examiner Program

Qualified Medical Provider Verification Request Policy

PURPOSE:

The purpose of this policy is to define the procedures and limitations for verifying the status of Qualified Medical Providers (QMP) through the Office of the Illinois Attorney General's Sexual Assault Nurse Examiner Program.

SUPPORTS CREDENTIAL VERIFICATION:

This policy enables SANE Coordinators, employers, prospective employers, and partner agencies/organizations to verify:

- QMP status of Sexual Assault Nurse Examiners (SANEs) and Sexual Assault Forensic Examiners (SAFEs)
- QMP classification
- Date of approval, if applicable

VERIFICATION REQUEST:

All verification requests must be submitted using the official SANE Program QMP Verification Request Form.

SUBMISSION INSTRUCTIONS:

Verification requests must be submitted to SANE@ilag.gov using the SANE Program QMP Verification Request Form.

INFORMATION RELEASED:

The following information will be provided to the requester with prior approval from the individual:

- **QMP Status** (yes or no)
 - **Yes** - The individual has met the requirements outlined in the Sexual Assault Survivors Emergency Treatment Act (SASETA) and is approved to conduct medical forensic examinations in Illinois.
 - **No** - The individual has either not met the requirements outlined in SASETA or is no longer practicing in Illinois.
- **Verified QMP Classification:** (Adult/Adolescent or Pediatric/Adolescent SANE, or Adult/Adolescent or Pediatric/Adolescent SAFE)
 - **Adult/Adolescent SANEs and SAFEs** - Approved to provide care to sexual assault/abuse patients 13 years and older
 - **Pediatric/Adolescent SANEs and SAFEs** - Approved to provide care to sexual assault/abuse patients from birth through 18 years of age
- **Date of Approval:** Date the individual was approved by the Illinois SANE Program to practice in Illinois as a QMP. (No training certificates or supporting documentation will be released to requesters.)

VERIFICATION CONFIRMED BY:

Verification will be conducted using the individual's full legal name and professional license number.

NOTIFICATION AND AUTHORIZATION FOR RELEASE:

The individual whose information is requested will be notified of the verification request. Information will only be released after the individual provides authorization for disclosure. No details regarding status, classification, or approval date will be shared without the individual's consent.



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QMP ACCESS TO THEIR OWN RECORDS:

Nothing in this policy restricts a QMP from sharing any of their own training certificates or information.

RESPONSE TIMELINE:

The OAG SANE Program will review and process requests in the order received and will respond as quickly as possible, but no later than 10 business days from receipt of completed request. Processing may be delayed if additional time is needed to receive authorization for release of information. The requester will be notified if the authorization was declined.

LEGISLATIVE REFERENCE:

This policy is developed pursuant to Section 15 of the Sexual Assault Survivors Emergency Treatment Act (SASETA). 410 ILCS 70/15.

“(a) The Office of the Attorney General shall maintain a list of qualified medical providers, which includes health care professionals who have been qualified by the Sexual Assault Nurse Examiner Program Coordinator at the Office of the Attorney General to practice as an Adult/Adolescent or Pediatric/Adolescent Sexual Assault Nurse Examiner, or Adult/Adolescent or Pediatric/Adolescent Sexual Assault Forensic Examiner. The list may also include Board-certified and Board-eligible child abuse pediatricians.”