Qualified Medical Provider

Competency Attestation Instructions (Annual Cycle)

Illinois Attorney General Sexual Assault Nurse Examiner Program

These instructions outline the requirements for the documentation that Sexual Assault Nurse Examiners (SANEs) and Sexual Assault Forensic Examiners (SAFEs) must submit to remain on the Qualified Medical Provider (QMP) List.

Competency Requirement (Annual Cycle)

To remain on the Qualified Medical Provider List, Sexual Assault Nurse Examiners (SANEs) and Sexual Assault Forensic Examiners (SAFEs) must meet the **annual competency requirement**. This requirement may be met by completing one of the following:

1. A Medical Forensic Examination within the past 12 consecutive months.

OR

2. A mock Medical Forensic Examination for skill verification with a SANE-A or SANE-P preceptor if more than one year has passed since last performing a Medical Forensic Examination.

NOTE: A valid IAFN SANE-A or SANE-P certification **does not** meet the annual competency requirement.

The mock Medical Forensic Examination should include as many of the following components as possible:

- Provide patient education regarding:
  - Informed consent
  - Procedures and equipment/techniques utilized.
  - Rights to privacy and confidentiality
- Obtain a medical and forensic history using a trauma-informed approach and document thoroughly according to agency standards.
- Perform a thorough, patient-centered head-to-toe assessment, including a detailed anogenital assessment, while using appropriate examination positions.
- Use specialized equipment and visualization techniques, including photography.
- Identify, interpret, and appropriately document findings of:
  - Injury/trauma
  - Normal variations
  - Disease process
- Use proper evidence collection techniques based on patient's age and developmental/cognitive level.
- Maintain proper chain of custody of evidence.
- Collect toxicology specimen for drug facilitated sexual assault, specimen packaging and consent.
- Collect specimens for testing for sexually transmitted infections, pregnancy, and HIV.
- Perform a psychosocial assessment that includes
  - Crisis intervention
  - Suicide and safety assessment and planning
  - Referrals
  - Culturally sensitive approach
- Provide appropriate discharge instructions and referrals based on needs.

Pursuant to Section 15(c) of the Sexual Assault Survivors Emergency Treatment Act (SASETA), 410 ILCS 70/15 | Rev. 12/2/25

What to Submit

A completed PDF version of the Qualified Medical Provider Competency Attestation (Annual Cycle) form provided by the Illinois Attorney General SANE Program.

Where to Submit

Email completed forms to: SANE@ilag.gov , include **"Competency Attestation"** in the subject line.

When to Submit

This attestation form must be submitted by **April 30th of each year.**