

Charity Annual Report Extensions

An organization must be registered and in good standing to obtain an extension.

A charitable organization's annual report is due six months after the close of its fiscal year. The Attorney General shall, upon written request, extend for 60 days the time for filing the annual financial report. For compliant organizations, written extension requests are automatically granted if received on or before the due date.

If an organization receives a federal IRS extension that would extend its federal tax return due date beyond the Attorney General's due date, the organization can request an additional extension from the Attorney General to match the IRS due date. The request must be made in writing and include a copy of the extensions of time granted by the IRS or a copy of the IRS Form 8868 requesting an extension of time.

An organization may make a request for a 60-day extension, the IRS extension or both. These requests can be made separately or together. An organization need not make a 60-day extension request in order to make a request for extension of time granted by the federal Internal Revenue Service.

All requests for extension of time must be made in writing prior to the organization's original or extended Annual Report due date.

Submit the complete Annual Report, including all required fees and attachments, by the extended due date.