Qualified Medical Provider
Continuing Education Attestation Instructions (Standard Cycle)

Illinois Attorney General Sexual Assault Nurse Examiner Program

These instructions outline the requirements for the continuing education documentation that Sexual Assault Nurse Examiners (SANEs) and Sexual Assault Forensic Examiners (SAFEs) must submit to remain on the Illinois Qualified Medical Provider (QMP) List.

Continuing Education (CE) Requirement (Standard Cycle)

To remain on the Qualified Medical Provider List, Sexual Assault Nurse Examiners (SANEs) and Sexual Assault Forensic Examiners (SAFEs) must meet one of the following **continuing education requirements**:

1. Hold a valid International Association of Forensic Nurses (IAFN) SANE-A or SANE-P certification, which may be accepted in place of CE hours.

OR

2. Complete a total of 30 CE hours over a 3-year CE cycle. To support ongoing competency, providers are encouraged to complete 10 CE hours each year, with 3 CE hours focused on Annual Priority Topics and the remaining 7 CE hours completed through additional education relevant to caring for individuals impacted by sexual violence.

Annual Priority Topics

- Trauma-Informed Care & Communication Skills
  - Examples include:
    - Trauma-informed communication
    - Use of interpreters and other communication accommodations
    - Cultural humility
    - LGBTQIA+ affirming communication
    - Disability inclusive communication
- Vicarious Trauma & Professional Wellness
  - Examples include:
    - Vicarious trauma and secondary traumatic stress
    - Managing risks associated with vicarious trauma
    - Workforce mental health and provider resilience
    - Self-care techniques for trauma exposed professionals
    - Organizational support for trauma exposed professionals
- Mandatory Reporting Requirements
  - Examples include:
    - Minor reporting requirements
    - Vulnerable persons reporting requirements
    - Adult reporting laws
    - DCFS processes and documentation
    - Legal updates affecting reporting

CE Defined

Continuing education may consist of accredited or non-accredited training. Submission of CE certificates is not required. However, documentation may be requested if needed.

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How To Determine CE Cycle Dates

SANEs and SAFEs Approved Prior to 2027

- Any SANE or SAFE who was approved as a Qualified Medical Provider prior to January 1, 2027, will transition into the standardized 3-year CE cycle beginning January 1, 2027. Their CE cycle will run from 2027-2029, with the CE attestation due by April 30, 2030.

SANEs and SAFEs Approved in 2027

- The 2027-2029 CE Cycle also applies to all SANEs and SAFEs who receive QMP approval in 2027, regardless of the month in which they were approved.

Future SANEs and SAFEs

- All future QMP's CE cycles will begin January 1st of QMP's approval year and run through December 31st of year 3 of the CE cycle.

Example:

QMP's Approval Year	CE Cycle	Attestation Submission Deadline
2027	2027-2029	April 30th 2030
2028	2028-2030	April 30th 2031
2029	2029-2031	April 30th 2032

What to Submit

1. A completed PDF version of the Qualified Medical Provider Continuing Education Attestation (Standard Cycle) form provided by the Illinois Attorney General SANE Program.
2. A completed PDF version of the Qualified Medical Provider Continuing Education Activity Log provided by the Illinois Attorney General SANE Program.

Where to Submit

- Email completed forms to: SANE@ilag.gov , include **"Continuing Education Attestation"** in the subject line.

When to Submit

- This attestation form must be submitted by **April 30th following the end of your 3-year CE cycle**