

## ANNUAL RENEWAL FILING INFO.

RENEWAL DUE DATE: 120 days after Franchisor's fiscal year end date.

RENEWAL FILING FEE: \$100 payable to **State of Illinois** or **Illinois Attorney General**.

REQUIRED HARDCOPY FORMS:

- Form A with certification
- Form D
- Form F
- Forms B and C (only if revisions have occurred)

\*See: [https://illinoisattorneygeneral.gov/consumers/franchise\\_forms.html](https://illinoisattorneygeneral.gov/consumers/franchise_forms.html)

ISSUANCE DATE: The date on which your filing was finalized and sent out for the registration/renewal process. The Issuance Date must be the same on the following documents:

- FTC Cover Page
- Page 2 of Form A (the certification page)
- Form F (Consent of Accountant)
- Receipt pages

FRANCHISE DISCLOSURE DOCUMENT: Flash Drive submission of FDDs is acceptable.  
Flash Drive must contain blackline and clean

FDD.

**NO EMAIL SUBMISSIONS WHATSOEVER.**

FINANCIAL ASSURANCE REQUIREMENT: For removal of a Financial Assurance requirement, request consideration of removal within the body of your correspondence submitted with your filing.

WHERE TO SEND: Office of the Illinois Attorney General  
500 South 2<sup>nd</sup> Street  
Springfield, IL. 62701  
ATTN: Franchise Bureau