

Explanation of Non-State Employment Restrictions

Under the State Officials and Employees Ethics Act (5 ILCS 430/5-45) a state employee or former state employee (or his or her spouse or immediate family member) is prohibited, under certain circumstances, from accepting an employment or compensation offer from persons or entities that have conducted business with the state within a one-year period immediately following the state employee's termination of state employment. These restrictions are commonly referred to as Revolving Door Restrictions and in most instances apply to certain state employees (or their spouses or immediate family members) dependent upon their employment duties while they are employed by the state and for a period of one year after terminating their state employment. The restrictions are as follows:

Restrictions Related to Contract Decisions

If, within one year before terminating state employment, a state employee participated personally and substantially in the award of state contracts or the issuance of state contract change orders with a cumulative value of \$25,000 or more to a person, entity, its parent or subsidiary, that state employee (or the spouse or immediate family member living with such a person) may not knowingly accept employment or receive compensation or fees for services from that person, entity, or parent or subsidiary for one year after terminating state employment. 5 ILCS 430/5-45(a).

Restrictions Related to Regulatory or Licensing Decisions

If, within one year before terminating state employment, a state employee participated personally and substantially in making a regulatory or licensing decision that directly applied to a person, entity, its parent or subsidiary, that state employee (or the spouse or immediate family member living with such a person) may not knowingly accept employment or receive compensation or fees for services from that person, entity, or parent or subsidiary for one year after terminating state employment. 5 ILCS 430/5-45(b).

Some state employees and former employees are required by law to formally notify the appropriate Executive Inspector General before accepting any non-State employment offers. At the Office of the Attorney General, the employees in the following positions must go through the formal notification process with the Office of the Executive Inspector General for the Attorney General ("OEIG") **before** accepting non-State employment: **Chief Fiscal Officer, Public Access Counselor, Senior Advisor to the Attorney General, Chief Technology Officer, Press Secretary, Director of Attorney Recruitment and Professional Development, Director of Strategic Communications, Medical Director, Director of Human Resources, Chief of Investigations Division, Director of Policy, Purchasing Supervisor, Members of RFP Committee (Budget Director, Internal Auditor, Accounting Director), Assistant Attorneys General, Charitable Trust Compliance Officers, Franchise Bureau Examiners, Legislative Director, Grant Manager, Library Director, Violent Crimes Victim Assistance Program Director.**

The information below provides an explanation of the restrictions and notification process, and a link for the form for notifying the Office of Executive Inspector General for the Attorney General.

Notification Forms

In those instances where a state employee or a former state employee is required to notify the OEIG of a non-state employment or compensation offer, the “Revolving Door Non-State Employment Notification Form” must be completed by the employee or former employee. You can access the Notification Form by clicking [here](#) or contact the OEIG at (312) 814-0039 to obtain the form.

All necessary forms, statements, and attachments must be either hand-delivered, mailed, faxed or emailed to:

Cynthia Panella
Office of the Executive Inspector General
for the Office of the Attorney General
Attn: Revolving Door Determinations
100 West Randolph Street, 12th Floor
Chicago, Illinois 60601
Email Address: revolvingdoor@atg.state.il.us
Fax: (312) 814-8444

The OEIG will determine whether a state employee or former state employee (or his or her spouse or immediate family member) is prohibited from accepting a non-state employment offer under the restrictions of the Ethics Act within ten (10) calendar days from the receipt of all necessary information and documentation. An individual’s notification to the OEIG is not considered complete until all required information has been received by the OEIG. Failure to provide all required information may result in a determination that the individual is restricted from accepting the employment offer.

The relevant Revolving Door Restrictions Ethics Acts provisions are available by clicking [here](#).

Questions Concerning this Matter

If you have any questions or require assistance to complete this form please contact:

Diane Saltoun:	(312) 814-2963	or	dsaltoun@atg.state.il.us
Patricia McConnell:	(312) 814-7192	or	pmccconnell@atg.state.il.us
Cynthia Panella:	(312) 814-0039	or	cpanella@atg.state.il.us
Michael Luke:	(217) 782-1974	or	mluke@atg.state.il.us
Melissa Mahoney:	(312) 814-3950	or	mmahoney@atg.state.il.us