

**OFFICE OF THE ATTORNEY GENERAL**  
**Procurement Policy Compliance and Monitoring Board**  
**MEETING MINUTES - Reconvened**  
**Wednesday, June 19, 2013**

The Procurement Policy and Compliance Monitoring Board **reconvened in public session on Wednesday, June 19, 2013** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson convened the meeting at 2:06 p.m. Upon roll call by the Board Secretary Eileen Baumstark-Pratt, the following named members of the Board were deemed to be in attendance.

The motion carried on the following voice vote:

**ROLL CALL**

**Board members present (4):**

Springfield:                Joe Small, present  
                                 Pam Blackorby, present

Chicago:                    Karla Schreiber, present  
                                 Sam Dorger, present

Board members absent (1):

Dave Boots, absent

Other staff:

Melissa Mahoney, Chief Procurement Officer  
Rocco LaSalvia, Acting State Purchasing Officer  
Emily Vivian, AAG, Opinions Bureau  
Eileen Baumstark-Pratt, Board Secretary  
Iris Delgado, Purchasing Supervisor  
Lesslie D. Morgan, Chief Internal Auditor

**New Business:**

**FY14 Copier Maintenance**

Office Services requires copier maintenance on several copier models statewide. An Invitation for Bid (IFB) was prepared and posted on the Illinois Procurement Bulletin in May 2013. The IFB outlined the copier maintenance needs for: eight (8) Océ black and white copiers, three (3) Konica color copiers, one (1) Canon color copier and one (1) Canon black and white copier.

The Office did not receive any response to the IFB. Office Services reached out to vendors that could service the copiers. They contacted Ricoh, Canon and Ikon. Only Ricoh and Canon responded, each identified the copiers they could service.

Based on the cost information secured and the anticipated combined-usage, Office services will secure a purchase order with Ricoh to service three (3) Konica color copiers and one (1) Canon black and white copier in Chicago at a total cost of \$9,500.00.

Office Services will also secure a contract with Canon to service eight (8) Oce black and white copiers and one (1) Canon color copier in Springfield at a total cost of \$10,200.00.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

#### **FY13/FY14 BusComm Licenses and Assurance/Maintenance**

The Chief Technology Officer has requested the purchase of additional Laserfische RIO Enterprise Full User Licenses (450), Laserfische Rio Records Management Licenses (450), and Scan Connect Licenses (4-10 packs). These additional licenses will allow the Information Technology Bureau to expand the document management system throughout the office.

The office will secure the software assurance/maintenance coverage for all of the licenses described above. This coverage will begin after the 90-day warrantee and will be paid in Fiscal Year 2014.

A Sole Source Notice was posted on the Illinois Procurement Bulletin that ended June 17, 2013. Office Services we will execute a contract with BusComm Incorporated for a not to exceed total of: \$305,056.83.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

#### **FY13 Dell Purchases – Workstations, Minitowers and Monitors**

The Chief Technology Officer submitted a request to purchase seven (7) Precision T5600 Workstations; One Hundred and fifteen (115) OptiPlex 7010 Minitower computers; and forty (40) 20” P2012H Widescreen Flat Panel Monitors. The workstations and minitower computers will replace older model units that are near the end or beyond the warrantee period. The monitors will be used to fulfill operation needs.

Office Services will execute a purchase order to acquire this hardware from the OAG Dell Master Contract # 87CDMAR012. The total cost is: \$124,050.27.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

### **FY13 Dell SAN Systems Purchase (Chicago and Springfield)**

The Chief Technology Officer submitted several purchase requests to procure various components that are needed to build/ replace each Storage Area Network (SAN) system located in our Chicago and Springfield offices. The existing SAN systems are approaching or have exceeded the life-cycle allowed to secure maintenance and support.

The components requested include:

- Two (2) Dell SC8000 Fluid Data Storage solution(s) that includes various hardware / drives and software, items (the base SAN infrastructure);
- Four (4) PowerEdge R620 Servers;
- Two (2) Data Migration Arrays, which provides for data transfer from our existing SAN systems to the new SAN systems;
- Two (2) Dell Racks both with doors and side panels, one with KMM touchpad keyboard screen, and one (1) PowerEdge KVM 2162DS 16-Port keyboard/video/mouse digital switch; and
- Four (4) PowerConnect M6220 Managed Switches and seven (7) Broadcom network cards.

The components listed are available for purchase from the CMS Master Contract #CMS2583920. Office Services will execute five (5) Purchase Orders at a combined cost of: \$317,835.70.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

#### **Public Comment:**

No public comment

#### **Adjournment:**

There being no further business to come before the PPCMB Board, Sam Dorger moved, and Pam Blackorby seconded that the meeting adjourn.

The motion carried by the following voice vote.

**Yeas:** Joe Small, Pam Blackorby, Karla Schreiber and Sam Dorger

The meeting adjourned at 2:23 p.m.