

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
October 26, 2016

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, October 26, 2016** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:04 p.m.

ROLL CALL

Board members present (5):

Springfield:

Joe Small, present
Pam Blackorby, present
Dave Boots, present

Chicago:

Karla Schreiber, present
Sam Dorger, present

Other staff:

Rocco LaSalvia, State Purchasing Officer
Eileen Baumstark-Pratt, Board Secretary
Emily Vivian, Land Acquisition

Approval of minutes from the meeting held on September 28, 2016

Karla Schreiber, Chairperson asked the Board to review and approve the September 28, 2016 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes. Sam Dorger moved and Pam Blackorby seconded the motion and by unanimous vote, the minutes from the meeting held on September 28, 2016, were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

Old Business

New Business

Technical Service Assistance for Information Technology (IT) Network Staff

Rocco LaSalvia, SPO explained the Chief Technology Officer submitted a request to secure additional services with Tech-Win, Inc., to provide network infrastructure improvement services.

Rocco explained Tech-Win, Inc. has vast knowledge of the office network infrastructure and has provided similar services on several prior occasions dating back to 2003. Tech-Win has been instrumental in designing and building the current network infrastructure. Tech-Win is highly qualified to assist with the office projects.

The office will be concentrating on expanding / enhancing the security technology used for external access to the network. Tech-Win is very familiar with existing security features, including the firewalls; they will be able to make a positive impact in a timely and cost efficient manner.

The office will secure these services as soon as possible. The office will enter into a contract with Tech-Win, Inc. The total anticipated expenditures will not exceed \$15,000.00

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members

Automate Victims Notification (AVN) Offender Watch Software Maintenance/Support

Rocco LaSalvia, SPO explained the Division Chief of Crime Victims Services submitted a request to secure maintenance / support services for Offender Watch software, through Watch Systems, LLC, and they are the sole source provider of these services.

In 2009 the office received a grant from the Department of Justice (DOJ) to enhance the Automated Victims Notification (AVN) system by developing a mechanism to notify victims when sex offenders change residence. At that time, the office authorized Apriss, the sole source provider of the AVN system, to take steps to expand their notification features. Apriss partnered with Watch Systems, LLC to integrate and customize their Offender Watch software. The original DOJ grant covered the cost for maintenance / support until 2012; then the Sheriff's Association stepped in to cover maintenance costs. Unfortunately, the Sheriff's Association will not be able to continue covering maintenance costs beyond October 31, 2016. The office will enter into contract with Watch Systems, LLC to cover the remaining maintenance schedule for FY2017.

Office Services posted a sole source notice on the Illinois Procurement Bulletin outlining the intent to enter into contract with Watch Systems, LLC from November 1, 2016 through June 30, 2017. The posting period concluded and no protests were received. Office Services will enter into contract with Watch Systems, LLC. The amount payable under this contract term is \$200,000.00, the office will use \$50,000.00 from the Attorney General's Sex offender Awareness Training and Education Fund, and the balance will be paid by an alternative funding source to be determined by Fiscal Affairs.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Joe Small moved Sam Dorger and seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

The meeting adjourned at 2:06 p.m.