

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
September 23, 2015

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, September 23, 2015** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:02 p.m.

ROLL CALL

Board members present (5):

Springfield: Dave Boots, present (Chicago)
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, present
 Sam Dorger, present

Other staff: Rocco LaSalvia, Acting State Purchasing Officer
 Eileen Baumstark-Pratt, Board Secretary
 Lynn Patton, Division.Chief Public Access & Opinions

Approval of minutes from the meeting held on August 26th, 2015

Karla Schreiber, Chairperson asked the Board to review and approve minutes from the Wednesday, August 26, 2015, Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Dave Boots, moved and Sam Dorger seconded the motion and by unanimous vote, the minutes from the meeting held on Wednesday, August 26, 2015, were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Pam Blackorby and Joe Small

New Business

ABC Wildlife Control and Prevention – CMS Contract #CIP5887000

Karla Schreiber, Chairperson informed the board that there was a scrivener's error on the September 23, 2015 agenda. ABC Wildlife Control and Prevention was listed under the old business section of the agenda and the item should have been listed on the agenda as new business.

It was further noted that the documentation regarding ABC Wildlife and Prevention was submitted to the board members via email on September 1, 2015. Rocco LaSalvia, Operations Director, Acting SPO, confirmed that he did not receive a request from any of the Board members to call a special PPCMB meeting to address this item.

Karla Schrieber, Chairperson asked if there were any further comments or questions pertaining to the purchase. No comments were received by the Board members.

Annual Maintenance for Dell SAN – CMS Contract #2583920

The Chief Technology Officer submitted a request to renew the hardware support agreements on several Dell Storage Array components that make up our SAN system.

Rocco LaSalvia, Operations Director, Acting SPO routinely secures support for these devices to ensure minimal disruption to the office's daily operations. If any part of this infrastructure fails, Dell would quickly respond and provide support or replacement parts as needed 24 hours a day, 365 days a year.

Rocco further explained that the maintenance service will be secured under a CMS Master Contract # 2583920 which is expected to be renewed by October 4, 2015. The total cost is \$7,879.00.

Lynn Patton requested clarification that Office Services will receive written documentation from CMS indicating when CMS executes the renewal option and that supporting documentation from CMS will be placed in the file. Rocco LaSalvia, indicated that his staff has been in close communications with those in CMS that are responsible for renewing the contract and that we would receive notification when the contract has been renewed and we will print the formal notification that is posted on the Illinois Procurement Bulletin and that supporting documents would be placed in the file.

Karla Schrieber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

No comments were received.

Annual Maintenance for Dell Servers – CMS Contract #2583920

The Chief Technology Officer submitted a request to renew the hardware maintenance agreements on several Dell Power Edge Servers that accommodates all our network software applications.

Rocco LaSalvia, Operations Director, Acting SPO explained the office routinely secures maintenance for these devices ensuring minimal disruption to the office daily operations. If any part of this infrastructure fails, Dell would quickly respond and provide support or replacement parts as needed 24 hours a day, 365 days a year.

Office Services will secure these services under a CMS Master Contract # 2583920 which is expected to be renewed by October 4, 2015. The total cost is \$37,096.24.

Karla Schrieber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

No comments were received.

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Sam Dave Boots seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, 2:08 p.m.