

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
January 28, 2015

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, January 28, 2015** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:00 p.m.

ROLL CALL

Board members present (5):

Springfield: Dave Boots, present
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, present
 Sam Dorger, present

Other staff: Rocco LaSalvia, Acting State Purchasing Officer
 Eileen Baumstark-Pratt, Board Secretary
 Emily Vivian, Land Acquisition
 Iris Delgado, Purchasing Supervisor

Approval of minutes from the meeting held on Wednesday, November 19, 2014

Karla Schreiber, Chairperson asked the Board to review and approve minutes from the Wednesday, November 19, 2014, Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Sam Dorger moved and Dave Boots, seconded the motion and by unanimous vote, the minutes from the meeting held on Wednesday, November 19, 2014, were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

Old Business:

Karla Schreiber, Chairperson asked if there were any old business that needed to be addressed.

No comments were received.

New Business:

Kodak Scanner Purchase and Maintenance

The Chief Technology Officer requested the purchase of two (2) Kodak i3400 Scanners, including maintenance to accommodate the needs of the Chicago satellite offices. The request calls for the placement of one scanner at the Chicago West Satellite Office and one at the Chicago South Satellite Office. This acquisition will allow constituents to scan documentation pertaining to a consumer complaint or any other matter that our office may be able to provide service.

Office Services was able to secure cost information from five (5) reseller sources, they are: 1st Run Computer Services, Inc., GovConnection, Inc., PCNation, Datamation, and Imagetec. Based on the cost information received 1st Run Computer Services, Inc., was the vendor that provided the lowest cost of \$8,252.36.

Office Services will be executing a Purchase Order with 1st Run Computer Services, Inc., for \$8,252.36.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Joe Small seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

The meeting adjourned at 2:02 p.m.